



# Director of Fundholder & Community Engagement

**Location: Oakville / Halton Region**

Founded in 1994 The Oakville Community Foundation (OCF) is a local charitable solutions provider, delivering the tools to realize charitable passions. The Foundation acts as a philanthropic medium, investing donations to generate new money for the Oakville community and charities. OCF conducts local research to provide its diverse donors with knowledge and solutions to make an impact in the local community, both today and in the future.

Over the past 30 years ago, The Foundation has granted more than \$65 million to support charitable activities. With assets exceeding \$120 million, it grants over \$5 million annually to diverse causes, backed by its commitment to Climate Action and its Reconciliation, Equity and Anti-Racism Statement.

The Oakville Community Foundation believes that the future strength and prosperity of this community starts with long-term investments made today. Its job is to keep an eye on the community's needs and put resources where they are needed.

As a community foundation, we understand Oakville – from the local issues and needs to the agencies doing the best work to address these issues, to the people and organizations who are teaming up to make change possible.

The Foundation has aligned its Strategic Plan to the United Nations Sustainable Development Goals (SDGs) to offer a framework to monitor its progress and that of the local community to "leave no one behind."

What does the OCF do?

- The Foundation works with all types of donors to help them give back in ways that work for them by offering many opportunities from long term, short term and legacy Donor Advised funds, giving circles, community initiatives and impact investing.
- Its community-based research on current and emerging needs as well as knowledge about the charitable sector helps the Foundation facilitate collaborative solutions with strategic impact.
- OCF is a 360-degree granting organization, meaning it grants to local and national qualified donees to support the entire range of charitable activities (health care, social services, environment, community development, arts, culture, fitness, heritage) and helps its donors support all areas of granting interest.

## Experience and Skills You Bring:

- Minimum 7 years of increasing responsibility in stewardship, and community engagement preferably in the non-profit sector.
- Familiar with Oakville's charitable landscape. Lives or works in Oakville and is familiar with the evolving needs and changing demographics of the Oakville community.
- An exceptional relationship builder who brings their positive attitude and enthusiasm to volunteers, donors, a



charity and/or the local community.

- Strong empathy to work with diverse donors/community members. Is comfortable interacting with people of different backgrounds.
- Demonstrated track record of community building leadership (which may include as a volunteer) and collaborating across sectors including academic, government, NFPs and for-profits.
- A self-starter who is highly customer-service oriented and has demonstrated the ability to address broader issues in the local community.
- A problem solver with excellent time management skills.

**Education:** Post-secondary degree or diploma preferred, or equivalent experience

**Assets:**

- A second language
- CFRE
- Knowledge of Community Suite by Foundant and familiarity with Google programs
- Financial literacy and understanding of foundation business model & granting and is familiar with CRA charity rules; tax receipting, endowments, etc

**Why consider working with Oakville Community Foundation? What OCF offers you?**

- A competitive salary range of \$125k - \$135k plus a pay for performance component.
- Strong healthcare benefits including health, Rx drugs, dental
- A culture of professional and caring staff who are motivated, innovative, and creative
- Opportunity to be part of a strong leadership team
- Paid Professional Development
- At one year of service, an employer matched RRSP of 5% to provider of your choice
- Flexible hybrid work schedule
- Previous incumbent support in onboarding and transitioning
- Generous vacation of 4 weeks to start
- Participate as a member of the Senior Leadership Team

**Reconciliation, Equity and Anti-Racism Statement**

Please find our Reconciliation, Equity and Anti-Racism Statement on our website, <https://www.theocf.org/about-us/reconciliation-equity-and-anti-racism-statement/>.

For additional information, please reach out to Liz Latimer at [Liz@crawfordconnect.com](mailto:Liz@crawfordconnect.com).

**Application Details**

This search is being conducted on behalf of Oakville Community Foundation by *crawfordconnect*, a search firm specializing in recruiting non-profit & charitable professionals for Canada's non-profit sector. If someone you know may be interested in this position, please feel free to forward this information – we would be pleased to connect with them.

*We request all applications be submitted online only. Qualified applicants are invited to submit their resume and letter of interest (cover letter) in two separate documents (online only), in confidence.*

To apply and submit your application by August 12, 2024, please visit <https://crawfordconnect.com/for-candidates/job-openings/#/posting/PR-291>. Issues applying? Contact [info@crawfordconnect.com](mailto:info@crawfordconnect.com).

*We thank all applicants for applying, however, only qualified candidates selected for an interview will be contacted.*

