



## Minutes of the 30<sup>th</sup> Annual General Meeting

**Date:** Thursday, May 18, 2023

**Time:** 12:00 p.m.

**Location:** Online

Quorum is 50 members present online

**Chair: Heather Powers**

### 1. Call to Order and Welcome

Heather Powers called the meeting to order at 12:03 p.m. and welcomed those present for the 30<sup>th</sup> Annual General Meeting of the Canadian Association of Gift Planners (CAGP). With quorum confirmed, the meeting began.

### 2. Approval of Agenda

**Motion:**

*BE IT RESOLVED that the agenda of the 30<sup>th</sup> Annual General Meeting be approved as circulated.*

*Moved: Keith MacKay*

*Seconded: Ryan Fraser*

*Carried.*

### 3. Approval of Previous Minutes

**Motion:**

*BE IT RESOLVED that the minutes of the 29<sup>th</sup> Annual General Meeting, held on June 15, 2022, be approved as circulated.*

*Moved: Charles O'Neil*

*Seconded: Carmela Guerriero*

*Carried.*

### 4. Report from the Chair of the Board

Heather provided a brief report as the Chair of the Board of Directors, highlighting successes from the five key priorities of the CAGP Strategic Plan: creating connections, influencing policy, building and disseminating knowledge, strengthening our organization, and promoting charitable gift planning. She noted the remarkable conference and many educational, volunteer and local opportunities. She recognized the work of the Government Relations Committee and its impact on funding to the charitable sector. The CAGP Foundation and Will Power Campaign have continued to grow and strengthened. Heather also shared that the Board of Directors is deeply engaged in the process of strategic planning for the years ahead.

Heather thanked members for being part of CAGP, and for all they do, both individually and collectively, to advance strategic charitable giving in Canada.

## 5. Report from the President & CEO

Ruth MacKenzie shared a brief report as the President & CEO.

Ruth shared that the workplan prepared and approved in December of 2021 had to quickly pivot due to a new COVID variant; which resulted a delayed national conference and shifted many events from the spring into September. She congratulated the CAGP staff on their adaptability during that time.

Ruth noted many successes shared with the CAGP Foundation, such as the education program, the *Influence, Affluence and Opportunity: Donor-advised Funds in Canada* research report completed in partnership with KCI, the Will Power campaign and the Foundation's Gratitude Movement.

## 6. Presentation of Auditors' Report and Appointment of Auditors

Danzel Pinto presented the Auditor's Report for the year ending December 31, 2022, noting that a clean audit opinion had been given.

He highlighted a number of changes in the statements and specifically provided explanations as to any significant variances between 2021 and 2022. He highlighted material increases in revenue and expenses, and noted that activities increased over the previous year as COVID restrictions lifted. He added that a debt of \$60,000 from the Canada Emergency Business Account loan available as a COVID relief measure will be repaid in 2023. Danzel also noted that the Foundation created an internally restricted Reserve Stability Fund.

In conclusion, Danzel confirmed that the consolidated Financial Statements for 2022 had been received by the membership, and proposed a motion for the appointment of auditors for the current year.

**Motion:**

*BE IT RESOLVED that McCay Duff LLP be appointed as auditors for the Fiscal Year 2023 and that the Board of Directors shall determine remuneration of the auditors.*

*Moved: Ryan Fraser*

*Seconded: Carmela Guerriero*

*Carried.*

## 7. Governance Committee Report – Election of Directors

Geoff acknowledged the other members of the Governance Committee: Heather Powers, Ninette Bishay, Michelle Osborne, Michael Blatchford, and Ruth MacKenzie.

**Motion:**

*WHEREAS the number of Directors of the Association be ten (10) and three (3) vacancies will arise in the position of Director as of the date of the 2023 AGM requiring election by the Members*

*BE IT RESOLVED that the following slate of three (3) persons be elected to the National Board of Directors of CAGP, namely:*

- *Heather Powers – to serve a 1-year term*
- *Maya Ahmad – to serve a 3-year term*
- *Jen Pederson – to serve a 3-year term*

*Moved: Beth Proven*  
*Seconded: Janice Correa*  
*Carried.*

8. Acknowledgement of Outgoing Board member

Heather acknowledged Jill Nelson for her contribution to the CAGP Board of Directors.

9. Other Business

There was no other business.

10. Adjournment

Heather asked for a motion to adjourn the meeting at 12:45 p.m.

**Motion:**

*BE IT RESOLVED that the 30<sup>th</sup> Annual General Meeting of CAGP be adjourned.*

*Moved: Jennifer Button*  
*Seconded: Jen Pederson*  
*Carried.*