



Minutes of the 29th Annual General Meeting

Date: Wednesday, June 15, 2022
Time: 12:30 p.m.
Location: Halifax Marriott Harbourfront Hotel
Nova Scotia Ballroom
1919 Upper Water Street, Halifax, NS

Quorum is 50 members present in person

Chair: Heather Powers

1. Call to Order and Welcome

Heather Powers called the meeting to order at 12:45 p.m. and welcomed those present for the 29th Annual General Meeting of the Canadian Association of Gift Planners (CAGP). With quorum confirmed, the meeting began.

2. Approval of Agenda

Motion:

BE IT RESOLVED that the agenda of the 29th Annual General Meeting be approved as circulated.

Moved: Michael Blatchford

Seconded: Conor Tapp

Carried.

3. Approval of Previous Minutes

Motion:

BE IT RESOLVED that the minutes of the 28th Annual General Meeting, held on May 20, 2021, be approved as circulated.

Moved: Beth Proven

Seconded: Greg Lichti

Carried.

4. Report from the Chair of the Board

Heather provided a brief report to those in attendance, as the Chair of the Board of Directors. She spoke to the joy and camaraderie in joining everyone in-person, once again for the Annual Conference. She reported on a stellar year for CAGP, specifically sharing that as of December 2021, the association's membership showed a 21% increase from the previous year and a 17% increase from 2019. She also spoke to growth in education, as well as the launch of the Will Power campaign.

Heather also reported that in future years the Annual General Meeting will take place virtually in order to allow more of the CAGP membership to participate, beyond just those who attend the Conference.

5. Report from the President & CEO

Ruth MacKenzie shared a brief report as the President & CEO of the Canadian Association of Gift Planners.

Ruth spoke to the successes and challenges of 2021 for the CAGP Team and community and offered thanks to the Board of both CAGP and the CAGP Foundation, as well volunteers, members and the CAGP staff team.

6. Presentation of Auditors' Report and Appointment of Auditors

Ninette Bishay presented the Auditor's Report for the year ending December 31, 2021, noting that a clean audit opinion had been given.

She highlighted a number of changes in the statements and specifically provided explanations as to any significant variances between 2020 and 2021. She also highlighted the significant impact from the Will Power Campaign after it's first year, noting a significant reserve - much of which will be applied to the 2022 campaign. She also noted that CAGP had benefited from the Canada Emergency Business Account loan available as a COVID Relief measure, which will be repaid in 2022 so the benefit to CAGP is realized. Ninette also highlighted that an allocation of \$30,000 had been made to build the CAGPs Reserve Stability Fund.

Lastly, Ninette thanked Ruth and the CAGP team, as well as the CAGP Chapter Treasurers for their work in supporting the financial management of CAGP.

In conclusion, Ninette confirmed that the Consolidated Financial Statements for 2021 had been received by the membership, and proposed a motion for the appointment of auditors for the current year.

Motion:

BE IT RESOLVED that McCay Duff LLP be appointed as auditors for the Fiscal Year 2022 and that the Board of Directors shall determine remuneration of the auditors.

Moved: Yolanda Benoit

Seconded: Serena Hak

Carried.

7. Governance Committee Report – Election of Directors

Geoff acknowledged the other members of the Governance Committee: Heather Powers, Ninette Bishay, Michelle Osborne, Michael Blatchford, and Ruth MacKenzie.

Motion:

WHEREAS the number of Directors of the Association be ten (10) and three (3) vacancies will arise in the position of Director as of the date of the 2022 AGM requiring election by the Members BE IT RESOLVED that the following slate of three (3) persons be elected to the National Board of Directors of CAGP, namely:

- *Kathy Arney– to serve a 3-year term*
- *Michael Blatchford – to serve a 3-year term*
- *Danzel Pinto – to serve a 3-year term*

Moved: Charles O'Neil
Seconded: Michelle Osborne
Carried.

8. Presentation for the 2022-23 Board of Directors

Heather Powers invited members of the 2022-23 Board of Directors to stand and present themselves to the membership.

9. Recognition of Outgoing Board members

Heather acknowledged Yolanda Benoit, Ninette Bishay and Michelle Osborne for their contribution to the CAGP Board of Directors and invited them to the podium to be recognized.

10. Other Business

There was no other business.

11. Adjournment

Heather asked for a motion to adjourn the meeting at 1:30 p.m.

Motion:

BE IT RESOLVED that the 29th Annual General Meeting of CAGP be adjourned.

Moved: Holly Wagg
Seconded: Doug Puffer
Carried.